

Vendor Portal | Flair Rugs x

rugpartner.com/Vendor/

Home Create Item View Items Create Label

+44 1457 850 670

ACCOUNT SIGN OUT

FLAIR RUGS

Create Item View Items Create Label

Items Assigned to S020

Create Dataport Email Vendor

select all

Item No	Range Code	Design Code	Colour Code	Size Code	% Item Creation Completed	% Overall Completed	Vendor No.	Action
<input type="checkbox"/>	RANGE1	DESIGN1	BLUE	120X180	70%	53%	S020	<a href="#">view</a> <a href="#">archive</a> <a href="#">delete</a>
<input type="checkbox"/>	RANGE1	DESIGN1	BLUE	160X230	70%	53%	S020	<a href="#">view</a> <a href="#">archive</a> <a href="#">delete</a>
<input type="checkbox"/>	RANGE1	DESIGN1	RED	120X180	70%	53%	S020	<a href="#">view</a> <a href="#">archive</a> <a href="#">delete</a>

rugpartner.com/Vendor/Modify/Item

12:10 05/01/2015

When you log in you will see the screen above showing items that are assigned to you as a vendor.

Below you can see example items and how much data is loaded

Select 'View' to see information relating to that item and what needs to be updated

Vendor Portal | Flair Rugs x

rugpartner.com/Vendor/Modify/WOOL%20SQUARES,WOOL%20SQUARES

FLAIR RUGS

Select Item WOOL SQUARES > WOOL SQUARES > 4: Print SELECT A COLOUR TO P

**General**

Base Unit of Measure: EACH Vendor No.: K039

Range Code: WOOL SQUARES Agent Email: TRILOKICARPETS@GMAIL.COM

Design Code: WOOL SQUARES Country of Origin: INDIA

Category Code: Factory of Manufacture: Launch Date: 01/01/0001

**Update**

Final Sample No.	ItemNo	VendorItemNo	Colour	Size	Agent Email	Factory	Apply To
503119347894			BEIGE	110X160	M trilokicarpets@gmail.com		✓
503119347895			BEIGE	150X210	L trilokicarpets@gmail.com		✓
503119347896			BEIGE	80X100	trilokicarpets@gmail.com		✓
503119347897			BEIGE	75X150	S trilokicarpets@gmail.com		✓
503119347898			CHOCOLATE	110X160	M trilokicarpets@gmail.com		✓
503119347899			CHOCOLATE	150X210	L trilokicarpets@gmail.com		✓
503119347900			CHOCOLATE	80X100	trilokicarpets@gmail.com		✓
503119347901			CHOCOLATE	75X150	S trilokicarpets@gmail.com		✓
503119347902			LIGHT GREY	110X160	M trilokicarpets@gmail.com		✓

Select from drop down menu to add data for your product

Enter the factory (not agent) site details

When complete press 'Update'



Home Create Item View Items Create Label

+44 1457 850 670

? MANUAL SETTINGS ACCOUNT SIGN OUT

Select Item WOOL SQUARES > WOOL SQUARES > 4: Print SELECT A COLOUR TO P

General

Lifecycle & Description

Item Category Code RUG Design Type BLOCKS

Product Group Code RUG > WOOL Designed in Britain Logo  Designed in Britain

Item Type  Flair  D040  Mailorder  Online Only  Retail

Update

Colour	Size	Shape Code	Base Colour Code	Key Colour Code	Marketing Code	Lifecycle Code
Delete BEIGE	110X160	OBLONG	BEIGE	BEIGE	SS2016	CURRENT
Delete BEIGE	150X210	OBLONG	BEIGE	BEIGE	SS2016	CURRENT
Delete BEIGE	60X100	OBLONG	BEIGE	BEIGE	SS2016	CURRENT

If the design was developed by Flair team tick box

Vendor Portal | Flair Rugs

rugpartner.com/Vendor/Modify/RANGE1,DESGIN1

Approvals

Lifecycle & Description

Manufacturing & Shipping

Standard Production Lead Time in Days: 200

Production Days per Week: 5

MOQ in SQM: 5000.00

SqM per 20 ft: 1050.00

SqM per 40 ft: 12568.00

SqM per 40 ft HC: 0.00

SqM per 45 ft: 1254.00

SqM per 45 ft HC: 1743.00

Purchase UoM: [Dropdown]

Qty per Purchase UoM: 0.00

Putaway UoM: [Dropdown]

Qty per Putaway UoM: [Input]

Sales UoM: [Dropdown]

Qty per Sales UoM: 0.00

Update

Packaging & Labels

Purchase Prices

Sales Prices

Weights & Dimensions

12:45 05/01/2015

Enter all details of production times, minimum order quantity and container fill and press 'update'

General  
Lifecycle & Description  
Manufacturing & Shipping  
Packaging & Labels  
Care Information  
Warnings  
Weights & Dimensions  
Technical Specifications  
Item Composition  
Images

WOOL AND VISCOSE

Additional Fire Label

Update

Select care code from drop down.

If Dunelm product, tick this box

Once complete press 'update'

Vendor Portal | Flair Rugs x

rugpartner.com/Vendor/Modify/RANGE1,DESGIN1

Apps Ethical Trading Initia... Empowering ethical ... Home - Flair Rugs S... Find an Apprentices... BUREAU VERITAS C... Signatory Search I... Sign in to Office 365 India Physical Wall ...

General

Cross References

Lifecycle & Description

Manufacturing & Shipping

Packaging & Labels

Purchase Prices

Sales Prices

Weights & Dimensions

Size	Net Weight (gr)	Packed Weight(gr)	Packed Diameter(mm)	Packed Length(mm)	Packed Width(mm)	Packed Height(mm)
120X180	11000.00	12000.00	150.00	1050.00	0.00	0.00
160X230	0.00	0.00	0.00	0.00	0.00	0.00

Update

Technical Specifications

Item Composition

Images

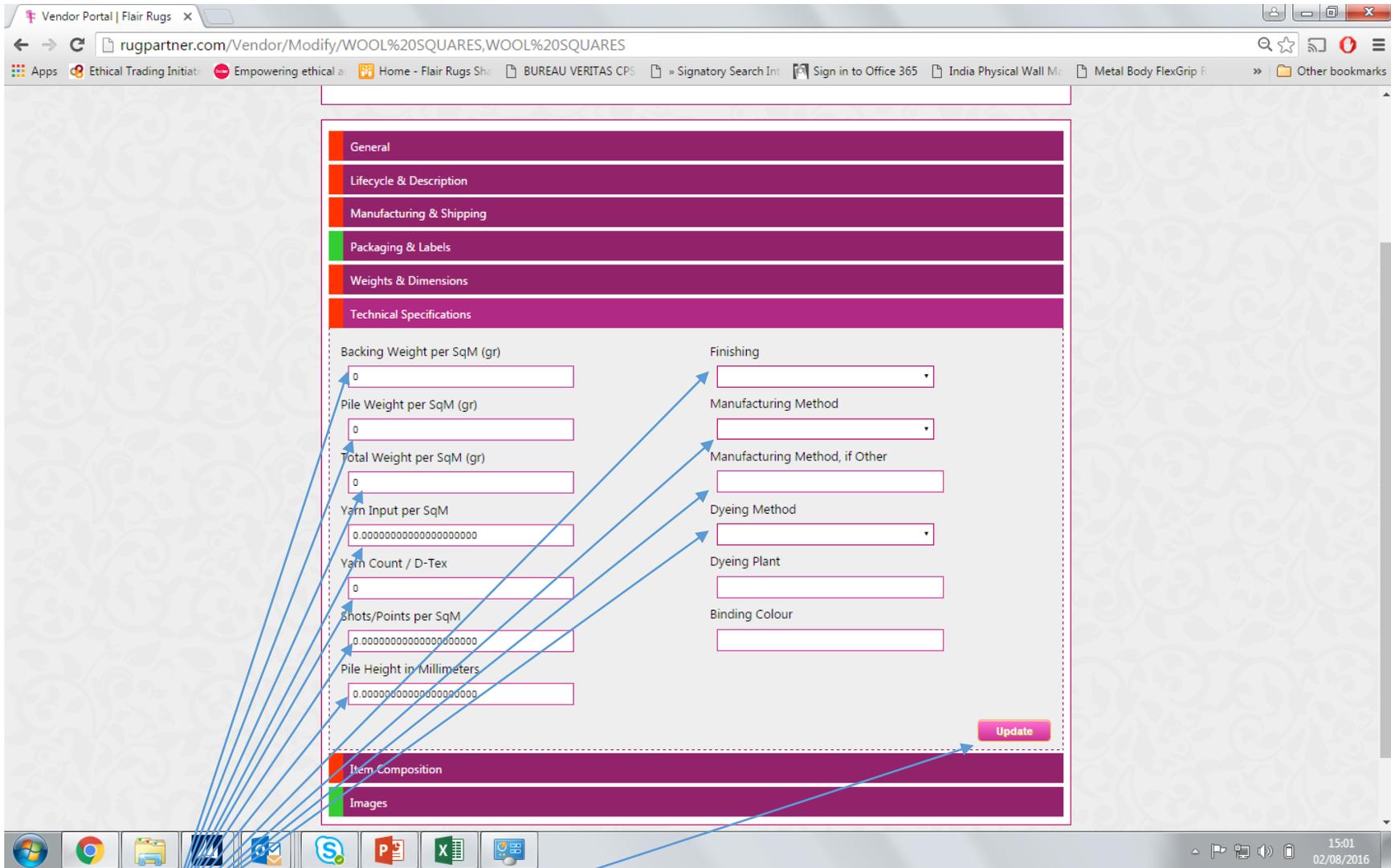
Approvals

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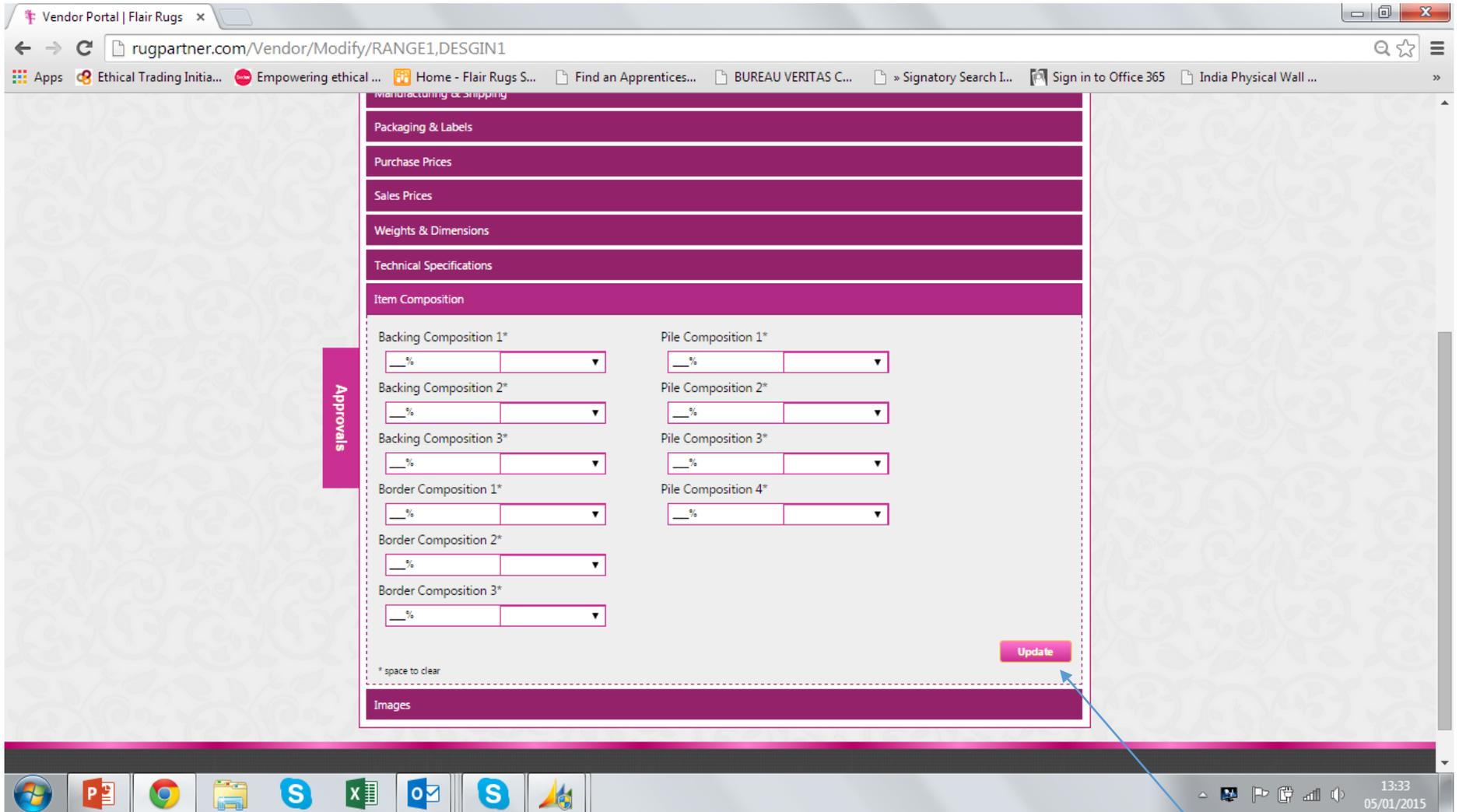
13:01 05/01/2015

Please enter ALL weights and dimensions as accurately as possible for every SKU, even if an estimate.

Once complete press 'Update'



Enter all data & press 'Update'



Please enter composition % for backing and pile and select fibre from drop-down, beginning with the highest %.

**N.B. if your product has a distinct separate border e.g. jute rug with a cotton border, the border composition needs to be listed too.**

Once page is complete, press 'update'

# LABEL CREATION STEPS

Vendor Portal | Flair Rugs x Capital FM - Manchester's x rugpartner.com/Vendor/

Home Create Item View Items Create Label

+44 1457 850 670

SETTINGS ACCOUNT SIGN OUT

FLAIR RUGS

Create Item View Items Create Label

Items Assigned to RANU.SOMANI@FLAIRRUGS.COM

Create Dataport Email Vendor

select all

Item No	Range Code	Design Code	Colour Code	Size Code	% Item Creation Completed	% Overall Completed	Vendor No.	Action	
<input type="checkbox"/>	503119347054	DENBURY	EMPIRE	BROWN	80X150	100%	97%	E054	<a href="#">view</a>
<input type="checkbox"/>	503119347055	DENBURY	EMPIRE	BROWN	120X170	100%	97%	E054	<a href="#">view</a>
<input type="checkbox"/>	503119347056	DENBURY	EMPIRE	BROWN	160X230	100%	97%	E054	<a href="#">view</a>
<input type="checkbox"/>	503119347057	DENBURY	EMPIRE	BROWN	200X290	100%	97%	E054	<a href="#">view</a>
<input type="checkbox"/>	503119347058	DENBURY	EMPIRE	BROWN	240X340	100%	97%	E054	<a href="#">view</a>

To create label, search by design code in the home page and press enter

This should bring up all sku's of that particular design as shown above

Select 'View' to see information relating to that item

Go to the item composition and again check details are correct as per product if not then change and click on update

Vendor Portal | Flair Rugs

rugpartner.com/Vendor/Modify/DENBURY,EMPIRE

Weights & Dimensions

Technical Specifications

Item Composition

Backing Composition 1\*

100% Jute

Backing Composition 2\*

\_\_\_%

Backing Composition 3\*

\_\_\_%

Backing Composition 4\*

\_\_\_%

Border Composition 1\*

\_\_\_%

Border Composition 2\*

\_\_\_%

Border Composition 3\*

\_\_\_%

Pile Composition 1\*

100% Polypropylene

Pile Composition 2\*

\_\_\_%

Pile Composition 3\*

\_\_\_%

Pile Composition 4\*

\_\_\_%

Approvals

Update

\* space to clear

Images

12:27  
17/04/2015

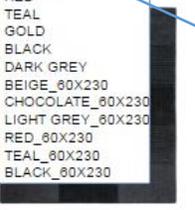
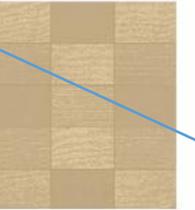
Stay in the same screen and click on images, this should bring up all the uploaded images in all the shades if not then follow below steps (1-3) to upload images otherwise skip step 3.

**Step 3-** Choose file to upload image if it is not there and press 'upload'

Packaging & Labels  
Weights & Dimensions  
Technical Specifications  
Item Composition  
Images

Choose File No file chosen CAD Upload

CAD

<p>DARK GREY</p>  <p>delete</p>	<p>BLACK</p>  <p>delete</p>	<p>BEIGE CHOCOLATE LIGHT GREY RED TEAL GOLD BLACK DARK GREY BEIGE_80X230 CHOCOLATE_80X230 LIGHT GREY_80X230 RED_80X230 TEAL_80X230 BLACK_80X230</p>  <p>delete</p>	<p>GOLD</p>  <p>delete</p>
<p>RED</p>  <p>delete</p>	<p>LIGHT GREY</p>  <p>delete</p>	<p>CHOCOLATE</p>  <p>delete</p>	
<p>TEAL</p>  <p>delete</p>	<p>RED</p>  <p>delete</p>	<p>LIGHT GREY</p>  <p>delete</p>	<p>CHOCOLATE</p>  <p>delete</p>

**Step 1-** Select CAD from the drop-down

**Step 2-** Select the shade from the drop-down for which you want to create label N.B. if a size add you will need to load the image again for the new size/ shape.

**Note: Follow ALL above steps in order to get it right first time.**

After selecting shade in the last step (Image), go to the top and select the shade you want to create label for. This should upload labels in all the sizes for that particular shade as shown in the next slide

The screenshot shows the 'Vendor Portal | Flair Rugs' interface. At the top, there are navigation buttons: Home, Create Item, View Items, and Create Label. A phone number '+44 1457 850 670' is displayed. Below the navigation, there are icons for SETTINGS, ACCOUNT, and SIGN OUT. The main content area features a 'Select Item' dropdown menu showing 'DENBURY > EMPIRE > 97% Completed'. To the right, a 'Print' dropdown menu is open, showing options: 'Select a colour to print label', 'BEIGE', 'BLACK', 'BROWN', 'GREY', and 'RED'. A sidebar on the left is labeled 'Approvals' and lists categories: General, Cross References, Lifecycle & Description, Manufacturing & Shipping, Packaging & Labels, Purchase Prices, Sales Prices, Weights & Dimensions, and Technical Specifications. The Windows taskbar at the bottom shows the time as 13:53 on 17/04/2015.

## Now you have labels in all the sizes for the selected shade

Press print to PDF, this should save labels in downloads. Untick zoom to get the full image of rug before printing them to PDF

Vendor Portal | Flair Rugs x Vendor Portal | Flair Rugs x

rugpartner.com/Vendor/Print/Flair/DENBURY,EMPIRE,BROWN

Print BROWN

Visit [www.flairrugs.com](http://www.flairrugs.com) for:  
Care & usage for your rug.  
Warranty registration & terms and conditions.

**FLAIR RUGS**

**WARRANTY**  
2 YEAR  
**FLAIR RUGS**

**DENBURY**

**DESIGN:** EMPIRE  
**COLOUR:** BROWN  
**SIZE:** 80X150cm  
**COMPOSITION:** 100%polypropylene

KEEP AWAY FROM FIRE  
COUNTRY OF ORIGIN: TURKEY  
RESPONSIBLE RUG

5 031193 470542

zoom

Print to PDF

13:57  
17/04/2015

**Note:** Make sure that barcode and all the other information on labels are correct before printing.